



Package for Real Estate Developers (Housing Escrow Account)

Hello,

Due to the current circumstances (coronavirus threat) we recommend that you submit the following documents pertaining to the execution of Housing Escrow Account Agreements in the form of **scans signed by persons authorised pursuant to the Housing Escrow Account Agreement:**

- Notification of completion of a development project stage
- Instruction to disburse funds (from an Open Housing Escrow Account)
- Statement on entering into a developer agreement
- Agreement on the assignment of receivables

Send a scan of documents through the **Application to the bank (subject "Other")** in electronic banking. Indicate the document or instruction to which the Application applies in its title. Save the instruction, then edit and attach the document (max. 5 MB). Beforehand, check if you have the necessary authorisations to send messages to the bank. If you don't have such permissions, contact an administrator or the Contact Centre (+48 801 273 273, +48 22 6 273 273).

We will process the documents as soon as possible.

If you have submitted a Notification of completion of a development project stage, we will inform you on an ongoing basis if the monitoring of the investment is suspended or delayed.

You will receive an email confirmation of receipt of an agreement on the assignment of receivables upon positive verification.

We do not execute withdrawals from Closed Housing Escrow Accounts based on scans of notarised agreements on transferring the ownership of premises/house to the Buyer.

Please note that the solution only applies in the transitional period. In case of doubts we can request you to provide the original document.

Should you have any questions, please contact your Account Manager or a Transactional Banking Advisor.

Best regards,
mBank Team